



# Fall Career Weeks 2023

WELCOME BACK STUDENTS!

**[Penn State Career Guide](#)**

^ **CLICK HYPERLINK** ^

Helpful career tips from our director...

- ◆ Make sure you start as early as your first semester to connect with Career Services, 10 Perkins Student Center.
- ◆ All internships for credit or not for credit are important. Secure 3 to 4 opportunities that relate to your major before you graduate. Career Services will help you find these opportunities.
- ◆ Have a plan for networking with employers and the community. Penn State has one of the largest alumni networks in the country.
- ◆ Develop your career skills. Practice with a professional in Career Services. Practice makes Perfect!
- ◆ Professional school or graduate programs. Let us help you decide.
- ◆ All the above suggestions work...Don't wait to start!!!

TISH JEPSEN, DIRECTOR

## **Strengthen Your Résumé with LionLink Projects**

<https://www.alumni.psu.edu/lionlinkprojects>

LionLink Projects is a program that provides opportunities to get real-world experience and build your résumé by applying the knowledge you have learned in the classroom.

It connects students and recent graduates with Penn State alumni through project-based work. Alumni post projects that students or recent graduates can complete within 2-8 weeks.

**You get great experience and make valuable connections.**

Alumni who sponsor projects gain support for their company or organization from talented Penn State students and new graduates.

## **What is a Career Champion?**

Career Champion is a faculty or staff member who assists students with career decision making, guidance, and resources for employment success.

Who is your Berks Career Champion?  
We want to know.

Please fill out this short questionnaire. Thank you!  
<https://forms.office.com/r/6yt5j7eysa>

## **Steps to Securing an Internship**

**Step 1:** Make a great first impression! Schedule an appointment with Career Services to have your resume reviewed.

**Step 2:** Upload your resume to [Nittany Lion Careers](#)

**Step 3:** Create and/or update your [LinkedIn](#) Profile

**Step 4:** Search [Nittany Lion Careers](#) to review internship & job postings.

**Step 5:** Enroll on our [Career Services Canvas](#) page for Workshops on Interviewing, Networking, Career Fairs, and more!

**Step 6:** Once you have secured your internship, turn the [Employer Form](#) and [Student Form](#) into the Career Services office (Perkins 10, or via email).

**Step 7:** Register for your Internship. Email *Career Services* and/or your internship advisor for a drop/add form. (BSB Contact Career Services ONLY)

## **Meet our Career Services Team**

Tish Jepsen, [paj7@psu.edu](mailto:paj7@psu.edu)  
Director of Career Services

Jennifer Pasquale, [jlh424@psu.edu](mailto:jlh424@psu.edu)  
Coordinator of Internships & Job Development

Nicole Renninger, [ncl102@psu.edu](mailto:ncl102@psu.edu)  
Administrative Support Assistant



**Fall**

# Career Weeks

**2023**

## Career Fairs & Networking Events

### UNIVERSITY PARK

**Fall Career Days: Non-Technical Full-time** (University Park)

**Tuesday, September 12** | 11:00 a.m. - 4:00 p.m.

Bryce Jordan Center, State College

**Internship & Co-op Day** (University Park)

**Wednesday, September 13** | 11:00 a.m. - 4:00 p.m.

Bryce Jordan Center, State College

**Fall Career Days: Technical Full-time &**

**Internship Recruitment** (University Park)

**Thursday, September 14** | 11:00 a.m. - 4:00 p.m.

Bryce Jordan Center, State College

**IST & Internship Career Fair** (University Park)

**Monday, September 18** | 10:00 a.m. - 3:00 p.m.

Hyatt Hotel, State College

### PENN STATE BERKS

**Networking for Success (Technical Day)**

**Wednesday, October 18** | 11:30 - 1:30 p.m.

Gaige Lobby

**Networking for Success (Non-Technical Day)**

**Wednesday, November 1** | 11:30 - 1:30 p.m.

Perkins 7 (MPR)

## Etiquette Lunch

Monday, November 13 | 12:15—1:15pm

Perkins 7, MPR

### **OPEN TO ALL MAJORS**

- ◆ Learn the Do's and Don'ts of Business Dining Etiquette.
- ◆ How to Dress for Success ...and much more!!!

*Spaces are limited, SIGN UP TODAY!*

<https://forms.office.com/r/gdVhOTNcGK>

## Fall Workshops

**Resume Writing & Know Your Career Office**

**Wednesday, August 30** | 12:15 - 1:15 p.m.

Perkins 3

**Career Fair Prep**

**Wednesday, September 6** | 12:15 - 1:15 p.m.

Perkins 3

**Diversity in Hiring**

**Wednesday, October 4** | 12:15 - 1:15 p.m.

Perkins 3

**Interviewing & Networking**

**Wednesday, October 11** | 12:15 - 1:15 p.m.

Perkins 3

**Resume Writing & Know Your Career Office**

**Wednesday, October 25** | 12:15 - 1:15 p.m.

Perkins 3

**Interviewing & Networking**

**Wednesday, November 8** | 12:15 - 1:15 p.m.

Perkins 3

**Etiquette Lunch (Sign-up required)**

**Monday, November 13** | 12:15 - 1:15 p.m.

Perkins 7 (MPR)

**Graduate School**

**Wednesday, November 29** | 12:15 - 1:15 p.m.

Perkins 3

Career Services is on

# canvas

[psu.instructure.com/courses/2080274](https://psu.instructure.com/courses/2080274)

Login to stay up to date on all things Career Services  
*Workshops, Career Fairs, On-Campus Interviews, and more!*

**To self enroll in our CANVAS Pride page, login to**

**Canvas and follow the steps below:**

1. On the right side of the dashboard under **Request Course Spaces**, click the **Pride Manager** button.
2. To search for a Pride, enter the **Pride ID** and/or **Name**.  
([Group-20200514093610-jlh424](#) or [Career Services](#))
3. Click the **Search** button.
4. Select the Pride from the list generated by the search.
5. Click the **Enroll** button.

PIN# 6103966368

*Penn State Berks Office of Career Services is committed to advancing diversity, equity, and inclusion in all of its forms working with students in the process to secure internships and full-time professional positions.*

<http://equity.psu.edu/diversity-statement>

**Nittany Lion Careers**, Penn State's internal job board with over **2000 Employers** posting positions for **Students & Alumni**.

*It's easy, and you already have an account.*

**Upload your resume. today!!!**

nittanylion  
CAREERS

[nittanylioncareers.psu.edu/](http://nittanylioncareers.psu.edu/)