



Summer Career Weeks 2022

A message from Tish Jepsen, Director of Career Services:

If you graduated and are still looking for a full-time job, please email Career Services for an appointment. We are happy to assist you with your resume, interviewing, and the overall job search process.

Steps to Securing an Internship

Step 1: Make a great first impression! Schedule an appointment with Career Services to have your resume reviewed.

Step 2: Upload your resume to [Nittany Lion Careers](#)

Step 3: Create and/or update your [LinkedIn](#) Profile

Step 4: Search [Nittany Lion Careers](#) to review internship & job postings.

Step 5: Check Job & Internship Listing [Excel Sheet](#)

Step 6: Enroll on our [Career Services Canvas](#) page for Workshops on Interviewing, Networking, Career Fairs, and more!

Step 7: Once you have secured your internship, turn the [Employer Form](#) and [Student Form](#) into the Career Services office (Perkins 10, or via email).

Step 8: Register for your Internship. Email Career Services and/or your internship advisor for a drop/add form. (BSB Contact Career Services ONLY)

***Penn State Berks Office of Career Services** is committed to advancing diversity, equity, and inclusion in all of its forms working with students in the process to secure internships and full-time professional positions.*
<http://equity.psu.edu/diversity-statement>

Career Services Summer Hours

We work by **APPOINTMENT ONLY** in the summer.

To *schedule an appointment* between May 31 and August 15, or to *submit internship paperwork*, please email **BOTH**

Tish Jepsen (paj7@psu.edu)

and

Alexa Wojciechowski (atw3@psu.edu)

Nittany Lion Careers, Penn State's internal job board with over **2000 Employers** posting positions for **Students & Alumni**.

It's easy, and you already have an account.

Upload your resume, today!!!

nittanylion
CAREERS

nittanylioncareers.psu.edu/

Career Services is on

canvas

psu.instructure.com/courses/2080274

Login to stay up to date on all things Career Services. Workshops, Career Fairs, On-Campus Interviews, and more!

Meet our Career Services Team

Tish Jepsen, paj7@psu.edu
Director of Career Services

Alexa Wojciechowski, atw3@psu.edu
Coordinator of Internships & Job Development

Jennifer Pasquale, jlh424@psu.edu
Administrative Support Assistant

email jlh424@psu.edu to schedule an appointment



Summer Career Weeks 2022

University Park Fall Career Days

Transportation will be provided to University Park

Non-Technical Full-Time

Tuesday, September 13 | 11am - 4pm EST
IN-PERSON (Bryce Jordan Center, University Park, PA)

Internship & Co-op

Wednesday, September 14 | 11am - 4pm EST
IN-PERSON (Bryce Jordan Center, University Park, PA)

Technical Full-Time

Thursday, September 15 | 11am - 4pm EST
IN-PERSON (Bryce Jordan Center, University Park, PA)

University Park IST Career Fair (No Transportation)

Monday, September 19 |
IN-PERSON (Hyatt, University Park)

Fall Workshops (In-Person)

Resume Writing & Know Your Career Office

Wednesday, August 31 | 12:15 - 1:15 p.m.
Perkins 3

KPMG Accounting Visit

Tuesday, September 6 | 12:05 - 1:20 p.m.
Gaige 121

Career Fair Prep

Wednesday, September 7 | 12:15 - 1:15 p.m.
Perkins 3

Interviewing & Networking

Wednesday, October 5 | 12:15 - 1:15 p.m.
Perkins 7, MPR

Resume Writing & Know Your Career Office Monday, October 17

Monday, October 17 | 12:15 - 1:15 p.m.
Perkins 3

Interviewing & Networking Monday, November 7

Monday, November 7 | 12:15 - 1:15 p.m.
Perkins 3

Etiquette Lunch

Monday, November 14 | 12:15 - 1:15 p.m.
Perkins 7, MPR

Graduate School

Wednesday, November 30 | 12:15 - 1:15 p.m.
Perkins 3

Employer Round Tables & On-Campus Interviewing (In-Person)

Links to sign-up will be send in the fall

Engineering Industry Round Table & On Campus Interviews

Wednesday, October 12 | 12:15 - 1:15 p.m.
Perkins 7, MPR

IT/SRA, Cybersecurity Analytics and Operations Industry Round Table & On Campus Interviews

Wednesday, October 19 | 12:15 - 1:15 p.m.
Perkins 107, MPR2

Non-Profit, RHS, Applied Psych, Criminal Justice & LPN Round Table & On Campus Interviews

Wednesday, October 26 | 12:15 - 1:15 p.m.
Perkins 7, MPR

Business, Accounting, Finance, Hospitality Management, & Organizational Leadership Round Table & On Campus Interviews

Wednesday, November 2 | 12:15 - 1:15 p.m.
Perkins 7, MPR

CAS, Writing & Digital Media Round Table & On Campus Interviews

Wednesday, November 9 | 12:15 - 1:15 p.m.
Perkins 7, MPR

Biochemistry & Molecular Biology, Biology, Science, and Kinesiology Round Table & On Campus Interviews

Wednesday, November 16 | 12:15 - 1:15 p.m.
Perkins 7, MPR

Dining Etiquette Lunch

Monday, November 14 | 12:15 - 1:15 p.m.

Perkins 7, MPR

OPEN TO ALL MAJORS

- ◆ Learn the Do's and Don'ts of Business Dining Etiquette.
- ◆ How to Dress for Success ...and much more!!!