

**Registration Form
SmartGrid Education Seminar
Penn State Berks
Tuesday, December 6, 2011**

Instructions (choose one):

1. Complete the form below; if utilizing company billing, complete a Letter of Authorization. Save completed form and send as an e-mail attachment to jrb57@psu.edu. Attach Letter of Authorization **OR**
2. Fax completed form and Letter of Authorization to 610-396-6226 **OR**
3. Complete form, include payment (check payable to Penn State Berks) and mail to: Penn State Berks Continuing Education, PO Box 7009, Reading, PA 19610.

Last Name	First Name	Middle Initial	
Penn State ID	Date of Birth	E-mail address	
Home Address	City	State	Zip code
Company Name		Company Address	
City	State	Zip	Work Phone

Please enroll me:	Course fee:
8:00am – 11:00am SmartGrid Education Seminar	\$50.00
6:00pm – 9:00pm SmartGrid Education Seminar	\$50.00

Bill my sponsoring organization/company to the attention of:

Name	Title	Organization
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(A letter of authorization on company letterhead must accompany this request; sample Letter of Authorization is on page 2)

<input type="checkbox"/>	Add my name to your mailing list
<input type="checkbox"/>	Add my name to your e-mail newsletter list

Company Letterhead

Date

Jerry Bachert
Penn State Berks
Continuing Education
PO Box 7009
Reading, PA 19610

Dear Jerry:

_____ Name of Attendee _____ is authorized to enroll in SmartGrid Education Seminar on December 6, 2011, at Penn State Berks. _____ Name of company _____ will pay for the seminar (\$50) by company check. A check, payable to Penn State Berks, will be mailed to Penn State Berks Continuing Education at the address above.

Sincerely,

Company Representative
Title