

Registration Form---Noncredit Courses

1. Mail—Complete all sections and mail with payment to Penn State Berks, Continuing Education, PO Box 7009, Tulpehocken Road, Reading, PA 19610-6009.
2. Fax—Complete all sections, include your VISA or MasterCard number and expiration date, and fax to 610-396-6226.
3. Walk-in—Visit our office in the Williams Cottage at the corner of Tulpehocken and Broadcasting Roads.
4. Phone—Call Continuing Education at 610-396-6225 or 800-BERKS-CE with a VISA or MasterCard number.
5. Company Authorization—A letter of authorization must accompany a completed registration form.

Last Name	First Name	Middle Initial
-----------	------------	----------------

Social Security no* or Penn State ID*	Date of Birth
---------------------------------------	---------------

Home Address	City	State	Zip code
--------------	------	-------	----------

Home phone no.	Work phone no.	E-mail address
----------------	----------------	----------------

Company name

Company address	City	State	Zip code
-----------------	------	-------	----------

Please enroll me in the following (specify section/day if necessary):	Course fee

Indicate method of payment (a receipt will be forwarded after registration is processed):

I have enclosed a check for _____, payable to The Pennsylvania State University

Bill my sponsoring organization to the attention of:

Name	Title	Organization
------	-------	--------------

(A letter of authorization must accompany this request: please include billing address.)

Arrangements must be made through the Finance Office prior to registration. Call 610-396-6040 for more information.

Please send me more information about:

Please add my name to your mailing list.

Please add me to your e-mail newsletter.

_____ E-mail address

*The Social Security number (SSN) you provide for enrollment purposes, or when requesting specific services, will be used by the University to verify your identity for official record keeping and reporting. If you choose not to supply your SSN, certain services—such as transcripts, enrollment verification, tax reporting, and financial aid—may not be available to you, and Penn State cannot guarantee a complete academic record for you. Your SSN will be stored in a central system and used only as a primary source to identify you within the Penn State system; the Penn State ID will be used as the primary identifier.