



# Endowment Fund Request

Please complete this form with any justification required for your fund request.

Endowment Name:

How do your expenses fit the endowment guidelines?

Purpose of funding request:

Amount of funding request: \$

Requestor's name:

### Administrative use only

Guideline compliance verified by: \_\_\_\_\_  
*Development signature*

Approval path:

*Development will check the appropriate boxes of the signatures required.*

- Chancellor \_\_\_\_\_
- Division Head \_\_\_\_\_
- Assoc. Dean of Academic Affairs \_\_\_\_\_
- Chairperson of Advisory Board \_\_\_\_\_

Please print this form and forward it to Kim Schreffler in the Development Office (JOB 209). If you have questions, contact Kim at x6056 or by e-mail at kss18@psu.edu.

### Development use only

Current budget: \$

[Print Form](#)